

USC Progressive Degree Program

Application for Admission to Progressive Master's Program



Enter all remaining major and university requirements for the bachelor's degree and all master's degree requirements chosen in consultation with the graduate advisor. This information will be used to create your master's program STARS report if your application is accepted. In addition to the master's courses identified on the course plan, all other requirements for Master's degree completion must be satisfied/waived on the STARS report. Submit this application to the graduate department with supplemental materials as required for admission.

Printed name of student (Last)	(First)	(Middle)
USC ID Number	Email address	Phone Number
Current Major(s)/Minor(s)	USC GPA	Units Completed
Proposed Master's Program	Proposed Admit Semester/Year	
Department/School	Expected Graduation Semester/Year	

Proposed Course Plan

List courses and units to be taken to fulfill all remaining major and university degree requirements on your STARS Report at the time of application. **Exact** courses must be listed for each master's core requirement; electives may be listed as "graduate degree elective". Elective coursework can be decided later by the student with approval from their graduate program advisor.

- Begin with the current semester. If this is a revised course plan, begin with the term in which the first master's course was or will be completed.
- Check "UG" for courses to be taken to fulfill bachelor's requirements; check "GR" for courses to be taken for the master's degree.
Only ONE box (UG or GR) should be checked for each course. Ensure you have at least 12 units of undergraduate coursework each semester.
- The Proposed Course Plan must be agreed upon and approved by the student, and *both* the Undergraduate and Master's Departments

	Dept. Prefix - Course #	UG	GR	Course Title	Units
Semester/Year					
Total Units					
	Dept. Prefix - Course #	UG	GR	Course Title	Units
Semester/Year					
Total Units					
	Dept. Prefix - Course #	UG	GR	Course Title	Units
Semester/Year					
Total Units					

Proposed Course Plan Continued...

	Dept. Prefix - Course #	UG	GR	Course Title	Units
Semester/Year					
Total Units					
	Dept. Prefix - Course #	UG	GR	Course Title	Units
Semester/Year					
Total Units					
	Dept. Prefix - Course #	UG	GR	Course Title	Units
Semester/Year					
Total Units					

☐ This is the original course plan submitted with the program application; all signatures below are required.

☐ This is a REVISED course plan for an existing approved program; only the impacted degree program signatures and student signatures below are required.

To be completed by the Undergraduate Program

The undergraduate course sequencing listed on this course plan is:

☐ *Recommended*

☐ *Not Recommended*

Major Department/School

Date

Undergraduate Academic Advisor's Signature

Printed Name

The undergraduate course sequencing for a second major listed on this course plan is (if applicable):

☐ *Recommended*

☐ *Not Recommended*

Major Department/School

Date

Undergraduate Academic Advisor's Signature

Printed Name

To be completed by the Master's Program

First College Term (Sem/Yr): _____

Master's Program Post code: _____

Total units **required** for the master's program: _____

Minimum progressive degree units required for graduation: _____

Semester and Year of Progressive Degree Completion: _____

2/3 500-level requirement is met based on proposed plan, Yes No
excluding 594 course units

The Proposed Course Plan has been agreed upon and approved by the Master's Departments.

Master's Program Academic Advisor's Signature

Printed Name

Date

By signing on the line below, I confirm that I have read and reviewed the [Program Requirements](#) and understand how they apply to my specific situation.

1. I understand that I must fulfill all specified degree requirements for both the bachelor's degree and the master's degree with a minimum two-thirds of the units required for the master's degree at or above the 500 level.*
2. I understand that progressive degree students are classified as undergraduate students until they attain one of the following conditions, whichever comes first:
 - a. My first bachelor's degree is conferred; or
 - b. I am awarded a graduate research or teaching assistantship as contracted through an academic department and the Graduate School.
3. I will make completion of my undergraduate degree a priority and stay enrolled full-time (minimum 12 units) in undergraduate courses that apply to my undergraduate major and university requirements. Graduate-level PDP courses may be taken in addition to my undergraduate requirements each semester.
4. I will be subject to undergraduate academic progress standards while in undergraduate status and master's academic progress standards while in graduate status.
5. My degrees may be awarded in the same semester, but my master's degree cannot be awarded before the undergraduate degree.
6. The time limit for completing a progressive degree program is 12 semesters (6 years) beginning from the first term of any college enrollment, including any semesters of non-enrollment**. My graduate program has listed my expected completion term on this application.
7. I may complete only one master's degree as part of the progressive degree program.
8. (For F-1 or J-1 international students) I have reviewed the [PDP information on the OIS website](#) before accepting admission to the PDP, and have consulted with an OIS advisor for any questions regarding my Form I-20/DS-2019 or enrollment requirements.
9. Upon admission, I will make certain my undergraduate expected graduation date in Experience USC aligns with this course plan.

*Units earned from completion of thesis classes (e.g. 594) should not be included in the 500 level unit calculation.

**Transfer students whose transfer coursework extends beyond this timeline may have their coursework evaluated for semester-equivalency by the admitting master's program.

I hereby apply for admission to the Progressive Master's Degree Program. My Proposed Course Plan is attached and has been approved by my undergraduate and master's program advisors.

Student Signature: _____

Date: _____

To be completed by the Master's Program

Based on the Proposed Course Plan and additional documentation, the student is:

☐ Recommended for Admission

☐ Not Recommended for Admission

Master's Program Admissions Department Signature

Printed Name

Date

The department liaison should process the approved Application in SIS by adding the PoST code and sending electronic copies of all supporting documents to ESD ImageViewer.

Department Liaison SIS Initials Code: _____

Date documentation shared to ESD/Image Viewer

Date PoST Added in SIS



USC Progressive Degree Program Recommendation Form

Instructions for student: Fill in the top portion of this form and present it to your recommender.

Instructions for faculty: Return this form to the department coordinator listed below.

Department coordinator for application	Coordinator's email address
(Please type or print)	

Printed name of student (Last)	(First)	(Middle)
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Department to which you are applying	Email address
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- ☐ I waive my right to inspect the contents of the following recommendation.
- ☐ I do NOT waive my right to inspect the contents of the following recommendation.

Student Signature: _____ Date: _____

Recommender Section: Please write candidly about the student's qualifications and potential to pursue advanced study in the field specified.

Admission to Progressive Degree Program is:

- ☐ Strongly recommended ☐ Recommended ☐ Recommended with reservations ☐ Not recommended

Signature	Printed Name	Date
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USC Progressive Degree Program Recommendation Form

Instructions for student: Fill in the top portion of this form and present it to your recommender.

Instructions for faculty: Return this form to the department coordinator listed below.

Department coordinator for application

Coordinator's email address

(Please type or print)

Printed name of student (Last)

(First)

(Middle)

Department to which you are applying

Email address

☐ I waive my right to inspect the contents of the following recommendation.

☐ I do NOT waive my right to inspect the contents of the following recommendation.

Student Signature: _____

Date: _____

Recommender Section: Please write candidly about the student's qualifications and potential to pursue advanced study in the field specified.

Admission to Progressive Degree Program is:

☐ Strongly recommended

☐ Recommended

☐ Recommended with reservations

☐ Not recommended

Signature

Printed Name

Date