

AEA Navigation Guide



How do I check the status of my transfer credit and what should I do if credit is missing or incorrect?

Undergraduate Transfer Credit Services determines if transfer credit taken elsewhere may receive credit toward USC undergraduate requirements. Complete the steps below to ensure your transfer credit is evaluated.

1

Log-in to [Experience.USC.edu](https://experience.usc.edu)

- Select “My Academics”
- Within the **My Degree Progress & Planning** Tools section, select “Transfer Credit Report”

2

Review your **Transfer Credit Report** for accuracy and share any discrepancies such as missing courses or incorrect information with your major academic advisor.

3

Submit **AP/IB/A-Level exam credit** reports and **transcripts** for all colleges/universities attended to USC.

4

An **articulation petition** can be submitted to have your transfer coursework reevaluated by Transfer Credit Services for GE, course equivalency or elective credit.

Submit the articulation petition in **Experience.USC.edu** > My Academics after you register for your first term. All articulation petitions should be initiated as soon as possible after matriculation, and no later than the end of the first semester or a fee may apply per each petition.

5

To report other transfer credit issues to Transfer Credit Services, access **ask.USC.edu**

- Select “Registered Student Log-In”
- Select “My askUSC Cases”
- Select “Submit a Case”
- Complete form and submit the case

Access your case in the askUSC portal for status updates and to communicate with the Transfer Credit Services team.